

July 26, 2016

Confidential Name

Confidential Address

City, State ZIP

To whom it may concern,

It gives me great pleasure to write this letter of reference for Dr. Name.

I have had the opportunity to work closely with Dr. Name for 3 years at the Confidential Hospital Name in City, State. I know him as an energetic, dedicated, and goal-oriented person and I am convinced that Dr. Name will make an immediate positive contribution to your institute. I highly recommend him for the Family Medicine Program at your institution.

Established as a privately owned institute in the year 2000, the Confidential Hospital Name provides primary health care to a suburban community of about 20,000 residents. Dr. Name served as General Practitioner (Family Physician) from September 2006 to February 2014. As a dedicated medical practitioner, he worked tirelessly for the betterment and health of his patients. His ethical, professional, and empathic approach to his patients is highly commendable.

During his stay at the Confidential Hospital Name, Dr. Name was responsible for:

- History taking, physical examination, ordering investigations, diagnosis, and prescribing medications.
- Explaining medical procedures, discussing medical reports, and prescribing treatments.
- Advising patients and community members about diet, physical activities, hygiene, and disease prevention.
- Referring patients to medical specialists and concerned medical practitioners when necessary.
- Referring patients to the nearest General Teaching Hospitals or Tertiary Care Private Hospitals for inward treatments.
- Treating patients with mild to moderate psychiatric illnesses and counseling them appropriately.
- Referring patients who needed advance care to consultant psychiatrists.
- Managing community based follow up for mentally ill patients in accordance with the treatment plan and guidance of specialists.
- Antenatal follow up of normal pregnancies under the expert guidance of an Obstetrician. In the event of any identified complications, patients were referred to relevant obstetric units.
- Consulting postnatal patients for issues related to breast feeding, psychological, and contraceptive planning.

- Consulting pediatric patients, diagnosing and prescribing medications, and referring to consultant pediatricians when deemed necessary.
- Treating and managing emergency patients and transferring critical patients to the nearest General Hospital for specialized care.
- Performing minor surgeries, such as removal of warts, sebaceous cysts, and toenails, wound management, joint aspirations, and intra-articular injections.
- Post operative follow-ups after major surgeries according to the instructions provided by relevant medical authority.
- Performing occupational health assessments.

During his practice, he showed special interest in mental health and occupation related health issues. His wide knowledge base in family medicine and his vast experience as a medical practitioner makes him a competent individual. To keep up with constantly evolving medical technologies, Dr. Name attended a number of educational and training programs to update his practice, and in 2013, he successfully completed a Master's degree in Clinical Psychology.

As a colleague, I have observed him as an independent medical practitioner who recognizes his own limitations and does not hesitate to seek advice from experienced professionals. In him, I found a healthy combination of honesty, integrity, and positive attitude towards life. During his seven years of service, he won the trust and confidence of thousands of people, and his services invariably uplifted the recognition of the Family Care Medical Center.

His immense knowledge, capabilities, and friendly approach allow him to work with patients of all ages. Patients always loved the way he dealt with them.

A loving father of two, Dr. Name is a humble and polite person. He left the institute on 1<sup>st</sup> February 2014 to pursue a career as a family physician in Canada. I firmly believe that he will be an asset to the field of family medicine.

If you have any additional questions about Dr. Name, please feel free to contact me.

Yours sincerely,

Confidential Name